



COMMUNITY SUPPORT INDIVIDUAL

POSITION DETAILS

- **Status:** Hourly, Non-Exempt, Part-time
- **Department:** Core Services and Mental Health
- **Reports to:** Assistant Director of Clinical Services
- **Work Schedule:** Varied afternoon hours that accommodate client needs, 20 hours/week.

RESPONSIBILITIES

- Provide rehabilitative, environmental support and resource coordination to create environments that promote resiliency and support the emotional and functional growth and development of the youth served.
- Work independently as well as within the treatment team to implement critical components of the youth's individual treatment plan.
- Accurately and concisely document treatment services provided per DBHDD guidelines and Medicaid billing parameters.
- Complete mandatory educational trainings prior to the prescribed deadline.

QUALIFICATIONS

- Bachelor degree in a mental health or human services field required.
- Minimum one (1) year of related experience working with adolescents.
- Experience preparing notes for submission into the Medicaid billing system preferred.
- Must be at least 21 years old and have a valid driver's license.

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